



inSisPermits



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What is inSisPermits?

inSisPermits is a smart, end-to-end digital permit management platform designed for industrial environments to streamline and accelerate the complete permit life cycle. It eliminates manual, paper-based processes and replaces them with a secure, transparent, and fully automated workflow.

How it useful to industries?

inSisPermits provides **automated notifications and alerts** to all stakeholders, enabling better communication between departments such as operations, safety, maintenance, and contractors. This results in faster approvals, improved coordination, and reduced delays.

inSisPermit Features

INSIS Permit features multiple references, audit trails, and centralized records, promoting high levels of transparency and compliance. All permits are digitally stored and easily retrievable for audits and reporting.

Steps to Follow for Permit Creation

- **Step 1:** Create the permit template (i.e., the permit form) in the Permit Manager. In Asset Security, grant privileges to the required users to perform further actions.
- **Step 2:** Create the form as needed for the permit.
- **Step 3:** Navigate to the Permit List and raise a request by filling in the required fields.
- **Step 4:** In the Permit List, go to Notifications, set the permit duration, and accept the permit request.
- **Step 5:** Once the request is accepted, navigate to the Permit Viewer and complete the required actions.

inSisPermit List

The INSIS Permit list provides an overall summary of permits and allows users to easily view permit data, including the total number of permits, as well as those that are approved, rejected, pending, cancelled, and closed.

The interface displays the following summary data:

Status	Count
Total Permits	72
Approved	18
Rejected	3
Pending	1
Cancelled	6
Closed	15

The table below shows the details of the first six permits:

PermitNum...	PermitName	PermitType	AssetName	Status	PermitCate...	PermitDura...	RAStatus	StartTime	ApprovalSt...
P---7082-20260514-145	Permit Risk Assesment Test	-NA-	SIPCHEM	Issued	High-Risk	0	-1	14-05-2026 16:25	Approved
P-CS-4-20260514-144	Permit-Life Cycle	Confined Space Entry	ABC Oil Company	Created	permit	2	-1	14-05-2026 16:24	None
P-CW-4-20260514-143	ColdWork	ColdWork	ABC Oil Company	Created	permit	2	-1	14-05-2026 16:20	None
P-CS-4-20260514-142			ABC Oil Company	Cancelled		2	-1	14-05-2026 13:35	Approved
P-WAH-7082-20260514-141	Permit Risk Assesment Test	-NA-	SIPCHEM	Cancelled	High-Risk	2	-1	14-05-2026 13:32	Approved
P-WAH-7082-20260514-140	Permit Risk Assesment Test	-NA-	SIPCHEM	Cancelled	High-Risk	2	-1	14-05-2026 13:15	Approved

Permit Manager

In **Permit Manager**, users can create a permit form with the required fields. The fields are listed below:

- **Name & Description:** Users can enter the required name and description for the permit form.
- **Type & Category:** The permit type and category must be configured in **Global Settings** before creating the form.
- **Asset:** Each permit form must be linked to an asset. Based on asset security settings, users will receive the necessary privileges to perform further actions.

The screenshot displays the inSis suite Permit Manager interface. The top navigation bar includes the inSis suite logo and the text 'inSis Permits'. Below the navigation bar, there are several filters: 'Select Type...', 'Select Unit...', 'Search permit...', 'Select Category...', and 'Select Group...'. The main content area is split into two panes. The left pane, titled 'Permit List', shows a list of permit types: ColdWork, Risk-Perform Test, Permit Risk Assesment Test, Permit-Test, Permit-Cold Work, PermitQR, Hot Work Permit, RiskAssemenForm, GeneralWorkPermit, Testing, Permit-09 Form, and Permit To Work. The right pane, titled 'Permit Form', shows the form fields for creating a permit form. The fields are: Name (ColdWork), Description (A Standarad ColdWork), Type (ColdWork), Category (permit), Asset (ABC Oil Company), Group (Enter Group), Format Number (-9999), and Format (Enter Format). There is also a toggle for 'Is High Risk Permit' which is currently off. At the bottom, there are two toggle switches for 'Issue & Acceptance Settings': 'Enable First Level Approval' and 'Enable Second Level Approval', both of which are currently on.

- **Group:** Users can assign a group to the permit if required.
- **Format Number & Format:** Users can define the format number and format for the permit form.
- **Is High-Risk Permit:** This option allows users to mark the permit as a high-risk, therefore operators will maintain safety precautions.
- **Is High Risk Assessment Required:** If users specify the permit as high risk, the viewer will display the Risk Assessment form, which must be reviewed and approved by privileged users.

Issues & Acceptance Settings

- **Enable First-Level Approval:** When a user enables first-level approval in the Permit Viewer, privileged users will receive the approval option based on asset security settings.
- **Enable Second Level Approval:** When a user enables second-level approval in the Permit Viewer, privileged users will receive the approval option based on asset security settings.
- **Enable Counter Sign:** When users enable the counter sign in viewer after set complete can give the sign and approve the permit.

Permit Manager

- **Enable Transfer To:** This option allows the permit to be transferred to another user whenever required.
- **Enable Field Operator:** When this option is enabled; the field operator must acknowledge the permit if applicable.

Issue & Acceptance Settings

Enable First Level Approval

Enable Second Level Approval

Enable Counter Sign

Enable Transfer To

Closed Settings

Enable Field Operator



Notification to users

Emails can now be sent to users during workflow steps. In the Permit Manager, users can enable notifications to send emails for approval and closure steps, including all users with asset security privileges.

Notification Settings

Send Email On Approve

Send Notification To All Include Users

Send Email On Close

Permit :P-CW-4-20260406-23is Approved

inSis System  To:  Shaik Huzurunnisa Mon 4/6/2026 11:14 AM

Dear Sir/Madam,

The Permit approval has been completed successfully. Please find the details below for your reference.

Permit Number	Permit Name	Approved By	Approval Time
P-CW-4-20260406-23	req-8	huzu	06-Apr-2026 11:14

Note: This is an automatically generated notification from the inSis Permit Management System.

inSis® Suite - Permit Management, Safety & Asset Operations Platform

[← Reply](#) [→ Forward](#)

Permit: P-CW-4-20260406-23 is Closed

inSis System  To:  Shaik Huzurunnisa Mon 4/6/2026 11:16 AM

Dear Sir/Madam,

The Permit has been **closed successfully**.

Permit Number	Permit Name	Closed By	Closed Time
P-CW-4-20260406-23	Cold-Work Permit	admin	06-Apr-2026 11:16

Work completed and permit is officially closed.

[← Reply](#) [→ Forward](#)

inSisPermit Form Designing

Once the permit form is completed, navigate to the INSIS Form as shown below.

The screenshot displays the inSis suite Permit Manager interface. The top navigation bar includes the inSis suite logo, the text 'inSis Permits', and several utility icons (headset, gear, info, bell, question mark, and user profile). Below the navigation bar is a 'Permit Manager' header with a search and filter section containing dropdowns for 'Select Type...', 'Select Unit...', 'Search permit...', 'Select Category...', and 'Select Group...', along with 'Go' and refresh buttons.

The main interface is split into two panels. The left panel, titled 'Permit List', contains a table of permit types: ColdWork, Risk-Perform Test, Permit Risk Assesment Test, Permit-Test, Permit-Cold Work, PermitQR, Hot Work Permit, RiskAssemenForm, GeneralWorkPermit, Testing, Permit-09 Form, and Permit To Work. A red box highlights the 'Permit To Work' icon in the left sidebar. The right panel, titled 'Permit Form', is used for editing the form details. A red box highlights the 'Form' icon in the top right corner of this panel.

The 'Permit Form' panel contains the following fields and settings:

- Name ***: ColdWork
- Description**: A Standarad ColdWork
- Type ***: ColdWork
- Category**: permit
- Asset ***: ABC Oil Company
- Group**: Enter Group
- Format Number**: -9999
- Format**: Enter Format
- Is High Risk Permit**:
- Issue & Acceptance Settings**:
 - Enable First Level Approval:
 - Enable Second Level Approval:

inSisPermit Form Builder

In the Permit Form Builder, forms can be designed using the same settings available here. Users can create the form as required.

The screenshot displays the inSis Permit Form Builder interface. The top navigation bar includes the inSis suite logo, the text 'inSis Permits', and various utility icons. Below this, a breadcrumb trail shows 'Permit Form Builder'. The main workspace is titled 'GeneralWorkPermit' and contains a form design. The form has a header with a cyan background containing the text 'ABC OIL CO.LIMITED' and 'GENERAL WORK PERMIT', along with a '100% HSE' logo. Below the header are input fields for 'Permit No.', 'Previous Permit No.', and 'Work Order No.'. The form is divided into sections: 'SECTION 1: PERMIT REQUEST', '1. (a) Nature of Work', '1. (b) Work Title', and '1. (C) Location Equipment/Area'. The '1. (b) Work Title' section includes fields for 'Planned Start Date' and 'Planned Finish Date'. The '1. (C) Location Equipment/Area' section includes a table with columns for 'Location/Area', 'H2S Zone', 'R', 'A', 'Y', 'G', 'NC', and 'Equipment ID/Tag No', 'HAC Zone', and 'Equipment'. The table has several rows with checkboxes and input fields.

SECTION 1: PERMIT REQUEST														
1. (a) Nature of Work														
1. (b) Work Title														
1. (C) Location Equipment/Area														
Location/Area			H2S Zone		R		A		Y		G		NC	
Equipment ID/Tag No			HAC Zone		0		1		2		3		NC	
Equipment														

Stage Field Configuration

- In stage field configuration, users can hide properties after a specific permit workflow step.
- To do this, open the stage field popup in the form builder, select the properties to hide, and save.

Stage Field Configuration

REVIEW

Description ✕

APPROVE

Name ✕

COMPLETE

Select fields...

CLOSE

Select fields...

Save

Permit Request

On the Permit List page, raise a request for the created permit.

The screenshot displays the 'inSis Permits' application interface. At the top, there is a navigation bar with the 'inSis suite' logo and the text 'inSis Permits'. Below this is a filter bar for 'Permit List' with fields for 'Start Time' (18/04/2026 10:39) and 'End Time' (18/05/2026 10:39), along with a 'Search Permit' search bar. A secondary filter bar contains dropdown menus for 'Select Type...', 'Select Unit...', 'Select Requested By...', 'Select Issued By...', 'Select Received By...', and 'Select Status...', followed by an 'Expire (Hours)' field and a 'Go' button. Below the filters are six summary cards: 'Total Permits' (72), 'Approved' (18), 'Rejected' (3), 'Pending' (1), 'Cancelled' (6), and 'Closed' (15). The main area is a table with the following columns: PermitNum..., PermitName, PermitType, AssetName, Status, PermitCate..., PermitDura..., RAStatus, StartTime, and ApprovalSt... The table contains six rows of permit data.

PermitNum...	PermitName	PermitType	AssetName	Status	PermitCate...	PermitDura...	RAStatus	StartTime	ApprovalSt...
P---7082-20260514-145	Permit Risk Assesment Test	-NA-	SIPCHEM	Issued	High-Risk	0	-1	14-05-2026 16:25	Approved
P-CS-4-20260514-144	Permit-Life Cycle	Confined Space Entry	ABC Oil Company	Created	permit	2	-1	14-05-2026 16:24	None
P-CW-4-20260514-143	ColdWork	ColdWork	ABC Oil Company	Created	permit	2	-1	14-05-2026 16:20	None
P-CS-4-20260514-142			ABC Oil Company	Cancelled		2	-1	14-05-2026 13:35	Approved
P-WAH-7082-20260514-141	Permit Risk Assesment Test	-NA-	SIPCHEM	Cancelled	High-Risk	2	-1	14-05-2026 13:32	Approved
P-WAH-7082-20260514-140	Permit Risk Assesment Test	-NA-	SIPCHEM	Cancelled	High-Risk	2	-1	14-05-2026 13:15	Approved

Permit Request

- In the Permit Request window, users fill in required fields, select the asset, provide a signature, and submit the request.
- Users can set the request priority, and notifications will alert users about which permits need to be accepted.

Permit Request Form

Request Title*
Permit-091 General Request

Work Description*
Permit-091 General Request

Asset*
ABC Oil Company

Request Asset*
ABC Oil Company

Permit*
Permit-Cold Work

Work Order*
234

Priority*
Medium

Signature* Draw Upload

14-05-2026 16:25 Approved

14-05-2026 16:24 None

14-05-2026 16:20 None

14-05-2026 13:35 Approved

14-05-2026 13:32 Approved

14-05-2026 13:15 Approved

Permit Request Details

In notifications, users need to accept the request to continue further actions.

PermitNum...	PermitName	PermitType	AssetName	Status	PermitCate...	PermitDura...	RASstatus	StartTime	ApprovalSt...
P---7082-20260514-145	Permit Risk Assesment Test	-NA-	SIPCHEM	Issued	High-Risk	0	-1	14-05-2026 16:25	Approved
P-CS-4-20260514-144	Permit-Life Cycle	Confined Space Entry	ABC Oil Company	Created	permit	2	-1	14-05-2026 16:24	None
P-CW-4-20260514-143	ColdWork	ColdWork	ABC Oil Company	Created	permit	2	-1	14-05-2026 16:20	None
P-CS-4-20260514-142			ABC Oil Company	Cancelled		2	-1	14-05-2026 13:35	Approved
P-WAH-7082-20260514-141	Permit Risk Assesment Test	-NA-	SIPCHEM	Cancelled	High-Risk	2	-1	14-05-2026 13:32	Approved
P-WAH-7082-20260514-140	Permit Risk Assesment Test	-NA-	SIPCHEM	Cancelled	High-Risk	2	-1	14-05-2026 13:15	Approved

Permit Request Priority

In permit notification alerts, items are displayed in order of priority: High, Medium, and Low. And can filter as per priority.

The screenshot displays the inSis suite interface for permit management. At the top, the 'inSis suite' logo and 'inSis Permits' title are visible. Below this, a 'Permit List' header includes filters for 'Start Time' (18/04/2026 15:31) and 'End Time' (18/05/2026 15:31). A row of dropdown menus allows filtering by 'Type', 'Unit', 'Requested By', 'Issued By', 'Received By', and 'Status'. A summary bar shows: Total Permits (80), Approved (20), Rejected (3), and Pending (1). Below this is a table with columns: PermitNum..., PermitName, PermitType, AssetName, Status, PermitCate..., and PermitDura... The table lists several permit entries with their respective details.

PermitNum...	PermitName	PermitType	AssetName	Status	PermitCate...	PermitDura...
P-GWP-4-20260518-153	Permit To Work General Assesment	General Work Permit	ABC Oil Company	Received	permit	2
P-GWP-4-20260518-152	Permit To Work General Assesment	General Work Permit	ABC Oil Company	Completed	permit	2
P---4-20260518-151	RiskAssemenForm	-NA-	ABC Oil Company	Created	permit	2
P-GWP-4-20260518-150	Permit To Work General Assesment	General Work Permit	ABC Oil Company	Closed	permit	120
P-GWP-7138-20260518-149	GeneralWorkPermit	General Work Permit	ADOC	Created	permit	2
P-GWP-4-20260518-148	Permit To Work General Assesment	General Work Permit	ABC Oil Company	Created	permit	2
P---4-20260518-147	RiskAssemenForm	-NA-	ABC Oil Company	Created	permit	2

A notification dropdown menu is open on the right, titled 'Permit Requests'. It lists several items, each with a red bar indicating priority. The items are: Permit-Other user Request - Permit-Other user Request, Gas test Permit work - Gas test Permit work, Request Form mbl - test, ADOC PERMIT - ADOC PERMIT, Text Copy Test - Hot Work / Repair, Test Permit 912 - Test Permit 912, Risk-Req Test - Risk-Req Test, LOTO Request Test - LOTO Request Test, Req-LOTO - Req-LOTO, and LOTO - LOTO. The dropdown also features a 'Priority' filter and a close button.

Permit Request Details

In the Permit Request Details section, users must specify the permit duration, after which the permit will expire. Users can also accept or cancel the request.

Permit Request Details

Request Title	ADOC PERMIT		
Work Description	ADOC PERMIT		
Permit Name	Hot Work Permit	Asset Name	ADOC
Requested Asset	ADOC	Requested By	admin
Requested Time	05-05-2026 16:23:58	Department	Mechanical
WorkOrder ID	234		
From Date	18/05/2026 10:45	To Date	18/05/2026 12:45
Permit Duration	2.00 Hours		
Signature	<input checked="" type="radio"/> Draw <input type="radio"/> Upload		

Permit Viewer

Once the permit request is accepted, it will be added to the Permit List. When users double-click on it, they will be navigated to the Permit Viewer.

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← Permit Form Viewer

Set Review Complete | Define Gases | Create LOTO | WorkOrder | Permit Summary

Status: **Created** | ReviewStatus: **None** | ApprovalStatus: **None** | DelayedStatus: **None** | ExtendStatus: **None** | RA Status: **Not Created** | GasTestActivity: **None** | GasTestResult: **None**

GeneralWorkPermit Details

ABC OIL CO.LIMITED

GENERAL WORK PERMIT

100% HSE

Permit No.	P-GWP-4-20260518-150	Previous Permit No.		Work Order No.	234
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SECTION 1: PERMIT REQUEST

1. (a) Nature of Work

General Work Permit order

1.(b) Work Title

General Work Permit order

General Work Permit order	Planned Start Date	18-05-2026 12:20
	Planned Finish Date	18-05-2026 14:20

1.(C) Location Equipment/Area

ABC Oil Company	Process/Restricted	<input type="checkbox"/>	Non-Process/Unrestricted
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Is High Risk Assessment Required

inSis suite inSis Permits 🔊 ⚙️ ⓘ 🔔 ?


← Permit Form Viewer 🖨️ 📄

[Set Review Complete](#) [Risk Assesment Form](#) [Create LOTO](#) [WorkOrder](#) [Permit Summary](#)

Status: **Created** ReviewStatus: **None** ApprovalStatus: **None** DelayedStatus: **None** ExtendStatus: **None** ⚠️ RA Status: **Not Created** 🟢 GasTestActivity: **None** 🟢 GasTestResult: **None**

GeneralWorkPermit Details

ABC OIL CO.LIMITED

GENERAL WORK PERMIT 

Permit No.	P-GWP-4-20260518-150	Previous Permit No		Work Order No	234
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SECTION 1: PERMIT REQUEST

1. (a) Nature of Work

General Work Permit order

1.(b) Work Title

General Work Permit order	Planned Start Date	18-05-2026 12:20
	Planned Finish Date	18-05-2026 14:20

1.(c) Location Equipment/Area	ABC Oil Company	Process/Restricted	<input type="checkbox"/>	Non-Process/Unrestricted	
--------------------------------------	-----------------	--------------------	--------------------------	--------------------------	--

Is High Risk Assessment Required

- **Review:** In the Risk Assessment form, users must first review the form, provide the signature and comments, and can also add reference files.

Risk Assessment Form Viewer

Risk Assessment Form Viewer

Review


Status: **Created** Review Status: **None** Approval Status: **None**

RiskAssesment Details

	Review	Approved
Name		
Designation		
Signature		

Review RA

Draw Signature Upload Signature





Comment

Review completed by admin

Reference Files

Select files... ✓ Done

-  Permits_Summary_Report (1).pdf
File(s) uploaded successfully.
-  Permits_Summary_Report (1).pdf
File(s) uploaded successfully.

Accept Reject

Is High Risk Assessment Required

- **Approve:** After the review is completed, the user can approve the form by providing a signature, comments, and reference files.

Risk Assessment Form Viewer

Risk Assessment Form Viewer

Approve

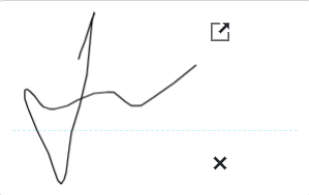
Status: **Reviewed** Review Status: **Reviewed** Approval Status: **None**

RiskAssesment Details

	Review	Approved
Name	admin	
Designation		
Signature		

Approve RA

Draw Signature Upload Signature




Comment

Approved

Reference Files

Select files... Done

 Permits_Summary_Report.xlsx
File(s) uploaded successfully.


Approve Reject

Gas Test


The Gas Test option will be available to users in the viewer. Here, users have two ways to define gas:

- Select a predefined gas from the library using the dropdown and click **Add**.
- Customize the gas by entering the required details and save it.

Gas Configuration ✕

 **GAS LIBRARY**
Choose a pre-defined gas from your system library.

Gas-Risk Assesment permit ▾ + Add

 **CUSTOM DEFINITION**
Manually define a gas not found in the library.

✓ Define New Gas

Gas Name	Description	Low Limit	High Limit	Material	Action
Gas-Risk Assesment permit	A Permit Gas Test is a safety check	100	8900	Silver,Gold	✕
PW-GAS-2613	PW-GAS-2613	322	9008	Steel	✕

Save

Gas Test Entry

- At the Set Complete step, users have the Gas Test Entry option, where the gases defined in the Gas Test section are visible.
- Users can enter the values based on the specified limits and submit the gas test. If the gas test fails, the permit workflow steps will be temporarily closed.

The screenshot shows a 'Gas Test Entry' form with the following sections:

- Gas Test Entry** (Title bar)
- Gas Test Data:**

Gas-Risk Assesment permit	0.00	100 – 8900
PW-GAS-2613	0.00	322 – 9008
- SIGNATURE:** Draw Upload. A signature is drawn on a grid.
- REFERENCE FILES:** Drop files here to upload
- Submit Gas Test** (Green button)
- HISTORY:**

Test # 1 18-05-2026 13:29:20	Gas-Risk Assesment permit: 200 (100 - 8900)	PW-GAS-2613: 344 (322 - 9008)	Success	<input type="button" value="Copy"/>
admin				

Set Complete

1. Set Complete - In permit viewer, users first need to set complete the permit form by reviewing and draw signature, additionally can give comments and reference files and accept.

The screenshot displays the 'inSis suite' Permit Viewer interface. A modal dialog titled 'Review The Permit' is open, allowing a user to complete the review process. The dialog is divided into several sections:

- Signature:** Includes radio buttons for 'Draw Signature' (selected) and 'Upload Signature'. A drawing area shows a handwritten signature on a blue line with a red 'x' at the end.
- Comments:** A text box containing the text 'Set Review Complete'.
- Reference Files:** A section with a 'Select files...' button and a 'Done' button. Below it, two files are listed: 'Permits_Summary_Report.xlsx' with the status 'File(s) uploaded successfully.'

At the bottom of the dialog are two buttons: a green 'Accept' button and a red 'Reject' button. The background shows the 'Permit Form Viewer' with a permit number 'P-GWP-4-202605' and a '100% HSE' logo.

2. **Approve** - Once set complete is done approve, reject and cancel options will available.

The screenshot displays the 'Approve The Permit' dialog box in the inSis suite. The dialog is titled 'Approve The Permit' and contains the following elements:

- Signature Section:** Includes a 'Signature' label with a pencil icon, and two radio buttons: 'Draw Signature' (selected) and 'Upload Signature'.
- Comments Section:** A text box containing the word 'Approved'.
- Reference Files Section:** A box with a file icon, the text 'Reference Files', a 'Select files...' button, and the instruction 'Drop files here to upload'.
- Action:** A prominent green button with a checkmark and the text 'Approve'.

The background interface shows the 'Permit Form Viewer' with navigation buttons for 'Approve', 'Reject', and 'Cancel'. The permit details include:

- Status: **Created**, ReviewStatus: **Reviewed**, ApprovalStat: [blank]
- Permit No.: P-GWP-4-202605
- SECTION 1: PERMIT REQUEST
- 1. (a) Nature of Work: General Work Permit order
- 1.(b) Work Title: General Work Permit order
- 1.(C) Location Equipment/Area: ABC Oil Company, Process/Restricted, Non-Process/Unrestricted

Second Level Approval

3. Second Level Approval - After the first level approval the permit moves to second level approving state. Here can approve or reject the permit.

The screenshot shows the 'Approve The Permit' dialog box in the inSis suite. The dialog is titled 'Approve The Permit' and has a close button (X) in the top right corner. It contains the following elements:

- Signature Section:** Includes a pencil icon, the text 'Signature', and two radio buttons: 'Draw Signature' (selected) and 'Upload Signature'.
- Signature Drawing Area:** A rectangular area with a dashed blue line and a black signature. A small square icon with a plus sign is in the top right corner, and a small 'X' icon is in the bottom right corner.
- Comments Section:** Includes a speech bubble icon, the text 'Comments', and a text input field containing the text 'Second Level Approved'.
- Reference Files Section:** Includes a folder icon, the text 'Reference Files', a 'Select files...' button, and a 'Drop files here to upload' area.
- Approve Button:** A green button with a white checkmark and the text 'Approve'.

The background shows the 'inSis suite' interface with a 'Permit Form Viewer' window. The window title is 'Permit Form Viewer' and it has buttons for 'Second Level Approve' (checked) and 'Reject'. The status is 'Created' and 'ReviewStatus: Reviewed'. The permit number is 'P-GWP-4-20...'. The background also shows a '100% HSE' logo and a table with columns for 'Permit No.', 'Date', and 'Time'.

3.Counter Sign - After the approvals are completed, if the counter-sign option is enabled in the Permit Manager, it will become available after approval.

The screenshot displays the inSis suite Permit Viewer interface. A modal dialog titled "CounterSign The Permit" is open, allowing a user to counter-sign a permit. The dialog includes the following elements:

- Signature Section:** Features a "Signature" header with two radio buttons: "Draw Signature" (selected) and "Upload Signature". Below this is a drawing area showing a handwritten signature on a blue dashed line, with a small square icon and an "x" icon for actions.
- Comments Section:** Labeled "Comments" with a speech bubble icon, it contains a text input field with the word "Signed" entered.
- Reference Files Section:** Labeled "Reference Files" with a paperclip icon, it includes a "Select files..." button and a "Drop files here to upload" area.
- Action Buttons:** At the bottom of the dialog are two buttons: a green "Accept" button with a checkmark icon and a red "Reject" button with an "x" icon.

The background interface shows the "Permit Form Viewer" with tabs for "Counter Sign", "WorkOrder", and "Permit". The permit status is "Issued", the review status is "Reviewed", and the approval status is "Approved". The permit number is "P-GWP-4-2026051". The background also shows a table with columns for "1.(a) Nature of Work", "1.(b) Work Title", and "1.(c) Location Equipment/Area".

4. Receive - The users who are receiving the permit can enter the worker details and receive the permit.

The screenshot shows the 'inSis suite' interface with a 'Permit Form Viewer' window. A modal dialog titled 'Receive The Permit To Start The Work' is open. The dialog has a close button (X) in the top right corner. It contains the following sections:

- Signature:** Includes radio buttons for 'Draw Signature' (selected) and 'Upload Signature'. Below is a drawing area with a hand-drawn signature and a red 'X' icon.
- Responsible Contractor:** Includes a text input field with the placeholder text 'Enter Contractor Name'.
- Worker Details:** Includes a header with a person icon and the text 'Worker Details'. Below are two input fields: 'Full Name' and 'Role / Designation', followed by a blue '+ Add Worker' button.
- User Name:** Includes a text input field with the value 'Operator Engineer' and a red 'X' icon.
- Receive Permit:** A large green button with a white checkmark and the text 'Receive Permit' at the bottom center.

The background interface shows the 'Permit Form Viewer' with a status bar indicating 'Status: Issued', 'ReviewStatus: Reviewed', and 'ApprovalStatus:'. Below the status bar, there are sections for 'GeneralWorkPermit Details' and 'SECTION 1: PERMIT REQUEST'. The '1. (a) Nature of Work' section contains the text 'General Work Permit order'. The '1. (b) Work Title' section also contains 'General Work Permit order'. The '1. (c) Location Equipment/Area' section shows 'ABC Oil Company' and 'Process/Restricted'. A table on the right side of the interface shows 'GasTestResult: None' and a table with columns for date and time, with entries like '18-05-2026 12:20' and '18-05-2026 14:20'. A '100% HSE' logo is visible on the right side.

Request Extension

5. Request Extension - Users also have the option to extend the request. During request acceptance, the permit duration can be extended from here.

The screenshot shows the 'inSis suite' interface with a 'Request Extension' dialog box open. The dialog is titled 'Send Request For Extra Permit Duration' and contains the following elements:

- Signature:** A section with two radio buttons: 'Draw Signature' (selected) and 'Upload Signature'. Below the buttons is a drawing area showing a handwritten signature on a blue line, with a small 'x' icon to the right.
- Comments:** A text area containing the text 'Requested to extend the permit'.
- Requested Duration:** A section with a red warning icon and the text 'Requested Duration'. Below it is a text input field containing the number '6'.
- Action:** A green button with a white warning icon and the text 'Request Extension'.

The background interface shows the 'Permit Form Viewer' for permit P-GWP-4-2026051. It includes a sidebar with navigation icons, a top navigation bar with 'Set Complete' and 'Request Extension' buttons, and a main content area with 'GeneralWorkPermit Details' and 'SECTION 1: PERMIT REQUEST'. The 'SECTION 1' part includes fields for '1. (a) Nature of Work', '1. (b) Work Title', and '1. (C) Location Equipment/Area'.

Approve Request Extension

6. Approve Request Extension - After requesting an extension, users need to modify the extension duration if required and then approve it.

The screenshot displays the inSis suite interface for a permit extension request. A modal window titled "Approve The Request Extension Hours For The Permit" is open over the "Permit Form Viewer".

- Requested Duration:** A text input field containing the value "6".
- Extension Duration:** A text input field containing "5" and a dropdown menu set to "Days".
- Signature:** A section with radio buttons for "Draw Signature" (selected) and "Upload Signature". Below is a drawing area containing a handwritten signature.
- Comments:** A text area containing the text "Extended only for 5 days".
- Buttons:** A green "Approve" button and a red "Reject" button are located at the bottom of the modal.

The background interface shows the "Permit Form Viewer" with a status of "Received" and "Reviewed". It includes a sidebar with navigation icons and a main content area with a "100% HSE" logo and various data fields.

Set Complete

7. **Set Complete** – After the request extension, the permit request must be set as complete.

The screenshot displays the 'inSis suite' interface for 'inSis Permits'. A modal dialog titled 'SetComplete The Permit' is open, featuring the following sections:

- Signature:** Includes radio buttons for 'Draw Signature' (selected) and 'Upload Signature'. A drawing area shows a handwritten signature with a red 'X' indicating a deletion point.
- Comments:** A text box containing the text 'Set completeing'.
- Reference Files:** A section with a 'Select files...' button and a 'Done' button. Below it, a file named 'Permit management wo.png' is listed with the status 'File(s) uploaded successfully.'
- Complete:** A prominent green button with a checkmark and the text 'Complete'.

The background interface shows a 'Permit Form Viewer' with tabs for 'Set Complete' and 'Request Extension'. The permit status is 'Received' and 'Reviewed'. The permit number is 'P-GWP-4-2026051'. The background also features a '100% HSE' logo and a table with columns for permit details and dates.

Operator Acknowledge

8. **Operator Acknowledge:** The operators responsible for this permit must acknowledge it before closure.

The screenshot displays the 'inSis suite' interface for 'inSis Permits'. A modal window titled 'Acknowledge The Permit Before Closure' is open. The modal contains the following elements:

- Signature Section:** Includes a 'Signature' header with two radio buttons: 'Draw Signature' (selected) and 'Upload Signature'. Below is a drawing area showing a handwritten signature on a dashed line, with a small square icon and an 'x' icon.
- Comments Section:** Includes a 'Comments' header and a text input field containing the text 'Acknowledged by JTEngineer'.
- Reference Files Section:** Includes a 'Reference Files' header, a 'Select files...' button, and a 'Drop files here to upload' area.
- Action:** A green button with a checkmark and the text 'Acknowledge' is located at the bottom center of the modal.

The background interface shows the 'Permit Form Viewer' with 'Operator Acknowledge' and 'WorkOrder' tabs. The status is 'Completed' and 'Reviewed'. The permit number is 'P-GWP-4-20260'. The background also shows a 'GasTestResult: Success' notification and a '100% HSE' logo.

Operator Clouser Acknowledge

9. Operator Closure Acknowledge – After the operator acknowledgment, the user must provide a signature and acknowledge the permit for closure.

The screenshot displays the 'Acknowledge The Permit' dialog box in the inSis suite. The dialog is titled 'Acknowledge The Permit' and features a close button (X) in the top right corner. It is divided into several sections:

- Signature:** Includes radio buttons for 'Draw Signature' (selected) and 'Upload Signature'. Below is a drawing area showing a signature and a red 'x' mark.
- Comments:** A text box containing the text 'Clouser of permit acknowlegde'.
- Reference Files:** A section with a 'Select files...' button and a 'Drop files here to upload' area.
- Buttons:** A prominent green 'Acknowledge' button with a checkmark icon is located at the bottom center.

The background interface shows the 'Permit Form Viewer' with a sidebar on the left and a top navigation bar. The main content area displays permit details, including a table with columns for '1.(C) Location Equipment/Area', 'ABC Oil Company', 'Process/Restricted', and 'Non-Process/Unrestricted'. A 'GasTestResult: Success' notification is visible at the top right of the main area.

10. Close – At last the permit need to close or can cancel the permit.

The screenshot displays the 'inSis suite' interface for 'inSis Permits'. A 'Permit Form Viewer' is open, showing a 'General Work Permit' with the following details:

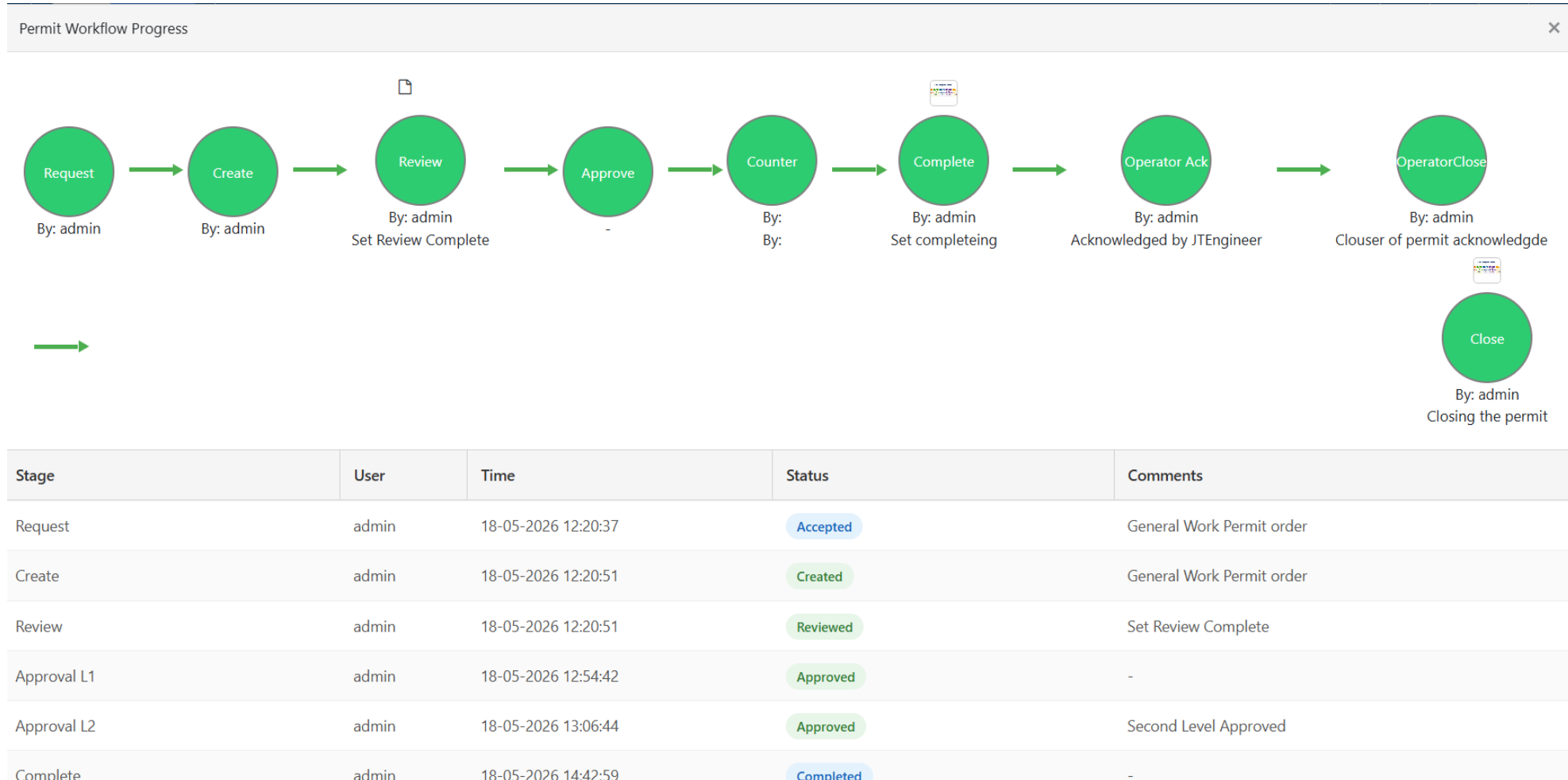
- Status: **Completed** ReviewStatus: **Reviewed** ApprovalSt
- Permit No.: P-GWP-4-2026051
- SECTION 1: PERMIT REQUEST
- 1. (a) Nature of Work: General Work Permit order
- 1.(b) Work Title: General Work Permit order
- 1.(c) Location Equipment/Area: ABC Oil Company

The 'Close The Permit' dialog box is overlaid on the screen, containing the following elements:

- Signature:** Radio buttons for 'Draw Signature' (selected) and 'Upload Signature'. A drawing area shows a signature with a dashed line and a red 'x'.
- Comments:** A text area containing the text 'Closing the permit'.
- Reference Files:** A section with a 'Select files...' button and a 'Done' button. Below it, a file 'Permit management wo.png' is listed with the status 'File(s) uploaded successfully'.
- Buttons:** A green 'Close' button and a red 'Cancel' button.

Permit Summary

The permit summary is available in the viewer. In the workflow steps, users can easily track the progress of the permit along with reference documents and comments.



The asset browser where users can easily filter the permits based on assets.

The screenshot displays the inSis suite Asset Browser interface. The top navigation bar includes the inSis suite logo and the title 'inSis Permits'. The main interface is divided into two sections: 'Asset List' on the left and 'Permit List' on the right.

Asset List: A sidebar on the left contains a search box labeled 'Search Your Asset Here' and a list of assets including ABC Oil Company, Kakinada Plant, Vizag Plant, ADU, ABC Power Company, SIPCHEM, CAP Line 1, Jubilant Generics, JSW STEEL, Chemfab Alkalis, Test Jan 07 2025, Test Jan child, Dorf_Plant, and DCM. The 'Asset List' tab is highlighted with a red box.

Permit List: The main area shows a 'Permit List' with filters for Start Time (18/04/2026 15:03) and End Time (18/05/2026 15:03). Below the filters are six summary cards:

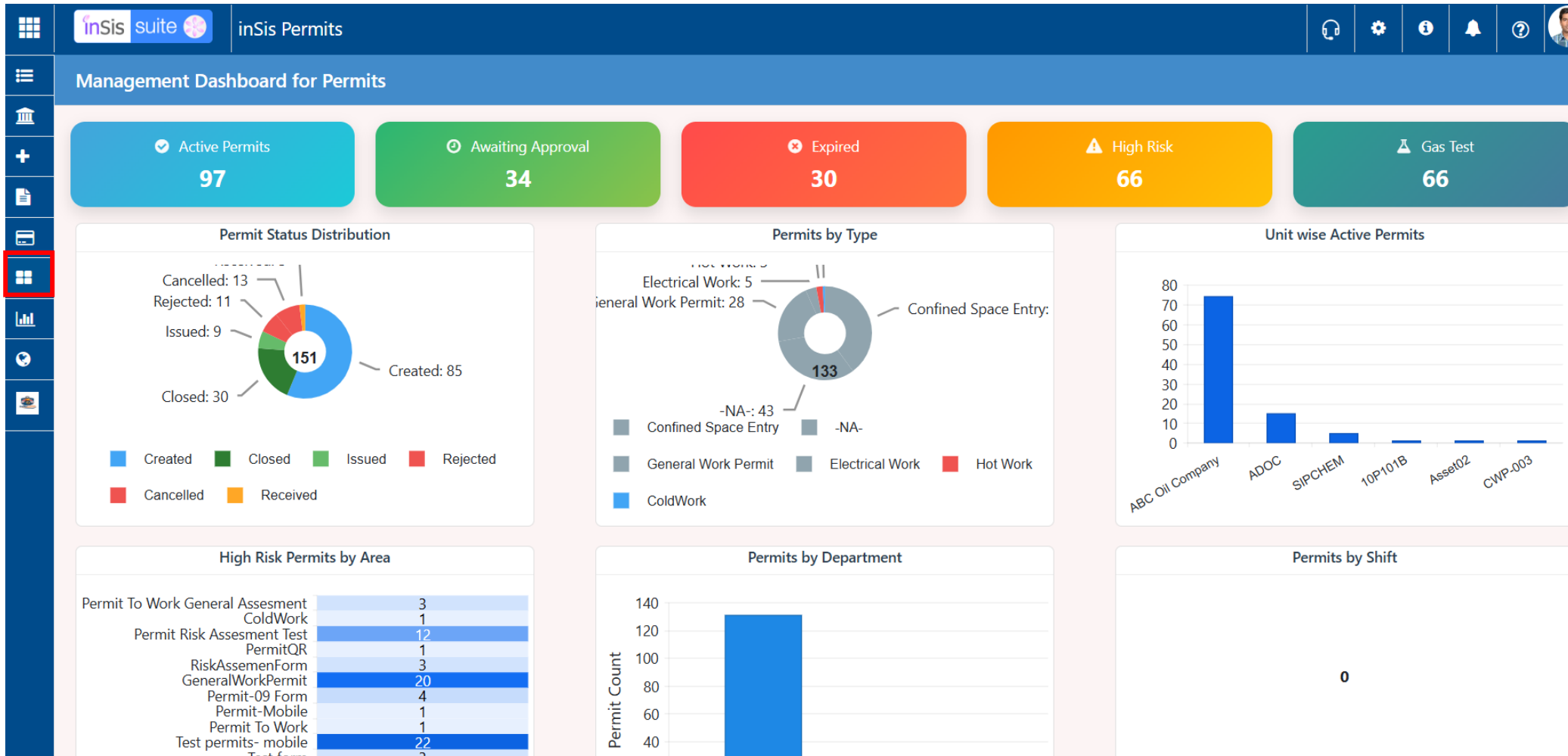
- Total Permits: 78
- Approved: 18
- Rejected: 3
- Pending: 1
- Cancelled: 6
- Closed: 16

Below the summary cards is a table of permits with the following columns: PermitNum..., PermitName, PermitType, AssetName, Status, PermitCate..., PermitDura..., and RAStatus.

PermitNum...	PermitName	PermitType	AssetName	Status	PermitCate...	PermitDura...	RAStatus
P---4-20260518-151	RiskAssemenForm	-NA-	ABC Oil Company	Created	permit	2	1
P-GWP-4-20260518-150	Permit To Work General Assesment	General Work Permit	ABC Oil Company	Closed	permit	120	-1
P-GWP-7138-20260518-149	GeneralWorkPermit	General Work Permit	ADOC	Created	permit	2	-1
P-GWP-4-20260518-148	Permit To Work General Assesment	General Work Permit	ABC Oil Company	Created	permit	2	-1
P---4-20260518-147	RiskAssemenForm	-NA-	ABC Oil Company	Created	permit	2	2
P-GWP-4-20260518-146	Permit To Work General Assesment	General Work Permit	ABC Oil Company	Created	permit	2	-1
P---7082-20260514-145	Permit Risk Assesment Test	-NA-	SIPCHEM	Issued	High-Risk	0	-1

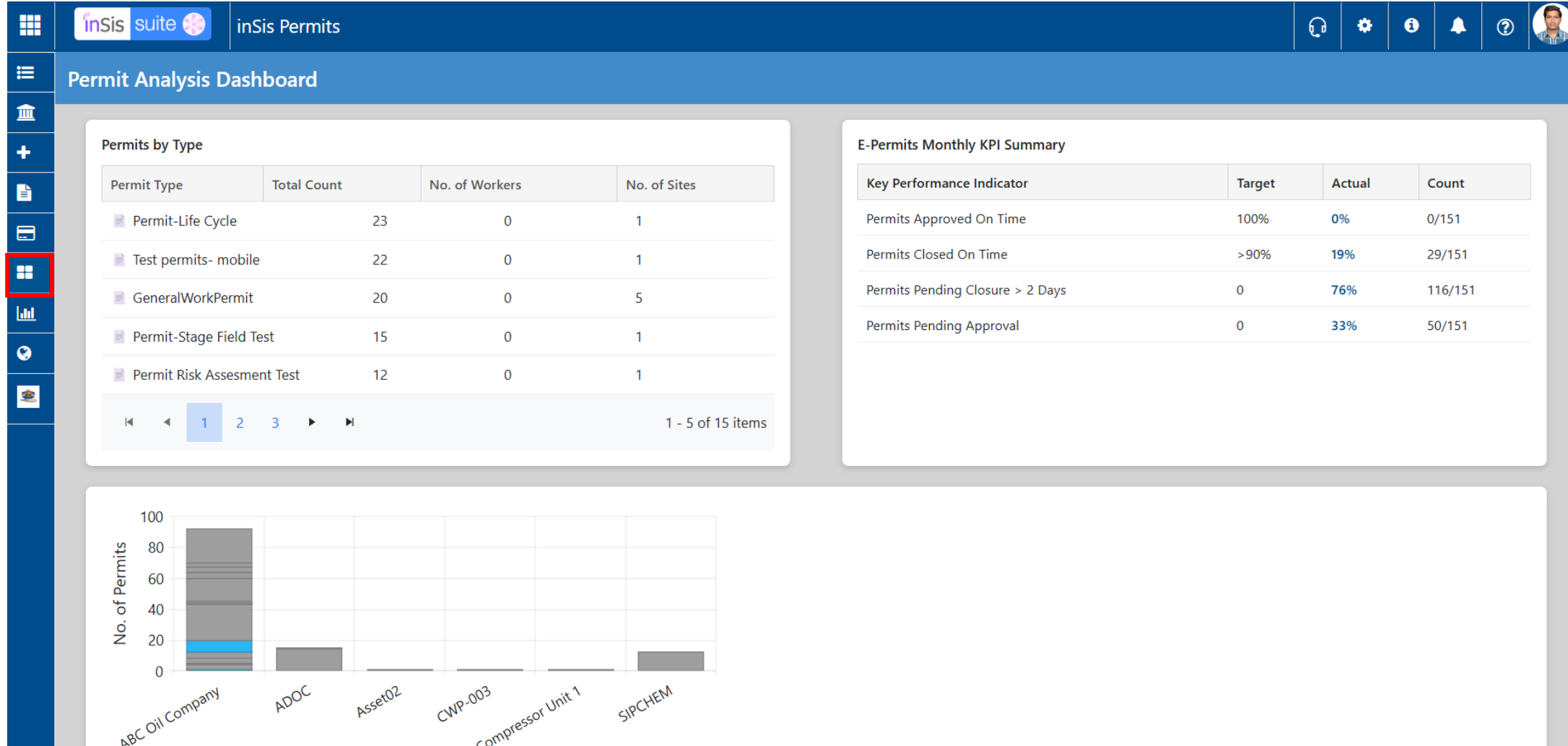
Permit Management Dashboard

The Permit Management Dashboard provides users with chart views to analyze permit details visually.



Permit Analysis Dashboard

In this dashboard, the permit analysis is displayed based on permit types and the monthly KPI summary.



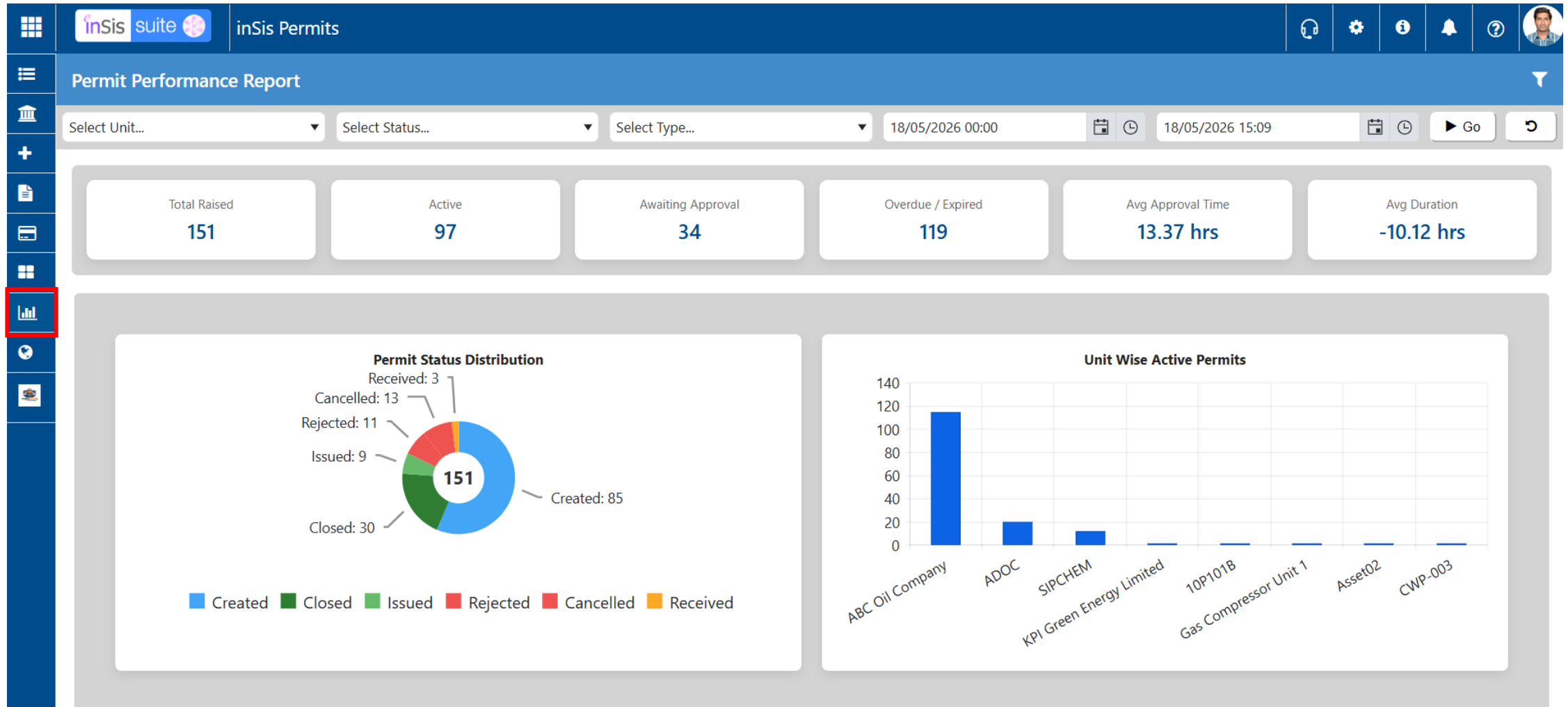
Permit Summary Report

In the Permit Summary Report, users can view permit details in a grid view, apply different filter options, and export the report to PDF or Excel.

PermitNum...	PermitName	PermitType	AssetName	Status	IssueDepart...	RequestDe...	IssuedTime	IssuedUser...	ReceivedTi...
P---4-20260518-151	RiskAssemenForm	-NA-	ABC Oil Company	Created	Mechanical	Mechanical	18-05-2026 12:33	admin	18-05-2026 12:33
P-GWP-4-20260518-150	Permit To Work General Assesment	General Work Permit	ABC Oil Company	Closed	Mechanical	Mechanical	18-05-2026 12:20	admin	18-05-2026 14:35
P-GWP-7138-20260518-149	GeneralWorkPermit	General Work Permit	ADOC	Created	Mechanical	Mechanical	18-05-2026 12:10	admin	18-05-2026 12:10
P-GWP-4-20260518-148	Permit To Work General Assesment	General Work Permit	ABC Oil Company	Created	Mechanical	Mechanical	18-05-2026 12:09	admin	18-05-2026 12:09
P---4-20260518-147	RiskAssemenForm	-NA-	ABC Oil Company	Created	Mechanical	Mechanical	18-05-2026 12:02	admin	18-05-2026 12:02
P-GWP-4-20260518-146	Permit To Work General Assesment	General Work Permit	ABC Oil Company	Created	Mechanical	Mechanical	18-05-2026 11:04	admin	18-05-2026 11:04
P---7082-20260514-145	Permit Risk Assesment Test	-NA-	SIPCHEM	Issued	Operations	Operations	14-05-2026 16:25	huzu	14-05-2026 16:25
P-CS-4-20260514-144	Permit-Life Cycle	Confined Space Entry	ABC Oil Company	Created	Operations	Operations	14-05-2026 16:24	huzu	14-05-2026 16:24
P-CW-4-20260514-143	ColdWork	ColdWork	ABC Oil Company	Created	Mechanical	Mechanical	14-05-2026 16:20	admin	14-05-2026 16:20
P-CS-4-20260514-142			ABC Oil Company	Cancelled	Mechanical	Mechanical	14-05-2026 13:35	admin	14-05-2026 13:36

Permit Performance Report

In the Permit Performance Report, users can view the overall permit data categorized unit-wise, status-wise, and more.



Global Settings

- **Custom Headers:** The headers can be customized, and users can specify the order and choose whether to show or hide them. This header customization applies to the Permit List.

The screenshot displays the 'inSis suite' interface for 'inSis Permits'. The left sidebar shows 'Global Settings' with 'CustomHeaders' highlighted in a red box. The main content area is titled 'Custom Headers' and features a search bar and a table with columns for Property Name, Custom Name, Order, and Visible. The table lists various properties with their corresponding custom names, order numbers, and visibility toggles.

Property Name	Custom Name	Order	Visible
PermitNumber	PermitNumber	1	<input checked="" type="checkbox"/>
PermitName	PermitName	2	<input checked="" type="checkbox"/>
PermitType	PermitType	3	<input checked="" type="checkbox"/>
AssetName	AssetName	4	<input checked="" type="checkbox"/>
Status	Status	5	<input checked="" type="checkbox"/>
PermitCategory	PermitCategory	6	<input checked="" type="checkbox"/>
PermitDuration	PermitDuration	7	<input checked="" type="checkbox"/>
RASStatus	RASStatus	8	<input checked="" type="checkbox"/>
StartTime	StartTime	9	<input checked="" type="checkbox"/>

Type List

In the Permit Type List, users can configure the permit types and map them in the Permit Manager.

The screenshot displays the inSis suite interface for managing permit types. The top navigation bar includes the 'inSis suite' logo and the 'inSis Permits' title. On the right side of the top bar, there are icons for help, settings, information, notifications, and a user profile. The main interface is divided into three sections:

- Global Settings:** A sidebar menu with options: CustomHeaders, Permit Type (highlighted), Permit Category, PermitAssetSecurity, and PermitsReportCustomHeaders.
- Type List:** A table listing various permit types:

Type List
Hot Work
Confined Space Entry
Electrical Work
RISK Assesment
ColdWork
Isolation / Lockout-Tagout (LOTO)
Radiography1
Chemical Handling
General Work Permit
- Edit Type Details:** A form for editing the 'Hot Work' permit type. It includes:
 - Name***: A text input field containing 'Hot Work'.
 - Description**: A text area with the placeholder 'Enter Description'.
 - Color**: A color selection dropdown menu currently set to blue.
 - Three action buttons: Save, Delete, and Refresh.

Category List

In the Permit Category List, users can configure the permit types and map them in the Permit Manager.

The screenshot displays the inSis suite Permit Manager interface. The top navigation bar includes the inSis suite logo, the text 'inSis Permits', and utility icons for help, settings, information, notifications, and user profile. The left sidebar contains a 'Global Settings' menu with options: CustomHeaders, Permit Type, Permit Category, PermitAssetSecurity, and PermitsReportCustomHeaders. The main content area is split into two panes. The left pane, titled 'Category List', shows a tree view with three categories: 'Permit-Hot Category' (selected), 'Risk Asses', and 'Work to permit'. The right pane, titled 'Edit Category: Permit-Hot Category', contains a form with the following fields: 'Name*' (text input with value 'Permit-Hot Category'), 'Description' (text area with value 'Permit-Hot Category9'), and 'Parent' (dropdown menu with value 'Select Category'). Below the form are three icons: a save icon, a delete icon, and a refresh icon.

Asset Security

In Asset Security, users must assign the required privileges to user groups. Based on these privileges, further permit actions will be carried out.

The screenshot displays the 'inSis Permits' interface. On the left, the 'Asset List' sidebar shows a search bar and a list of assets, with 'Kakinada Plant' selected. The main 'Security Details' panel shows the asset name 'Kakinada Plant' and a search bar for user groups. Below this, there are checkboxes for permissions: Manage, Perform, Approve, Second Approve, View (checked), and Sub Asset. A save icon is visible. At the bottom, a table lists the assigned permissions for two user groups.

ResourceName	Manage	Perform	Approve	SecondApprove	View	SubAsset	Remove
Risk Permit Group	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Operations Engineers Unit1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Report Custom Headers

In report custom headers where users can customise the report headers as needed.

The screenshot displays the 'Report Custom Headers' configuration interface in the inSis suite. The left sidebar shows the navigation menu with 'Global Settings' expanded, and 'PermitsReportCustomHeaders' selected. The main content area features a table with the following columns: Property Name, Custom Name, Order, and Visible. Each row represents a property that can be customized in the report headers.

Property Name	Custom Name	Order	Visible
IssueDepartment	<input type="text" value="IssueDepartment"/>	1	<input checked="" type="checkbox"/>
RequestDepartment	<input type="text" value="RequestDepartment"/>	2	<input checked="" type="checkbox"/>
IssuedTime	<input type="text" value="IssuedTime"/>	3	<input checked="" type="checkbox"/>
IssuedUserName	<input type="text" value="IssuedUserName"/>	4	<input checked="" type="checkbox"/>
ReceivedTime	<input type="text" value="ReceivedTime"/>	5	<input checked="" type="checkbox"/>
ReceivedUserName	<input type="text" value="ReceivedUserName"/>	6	<input checked="" type="checkbox"/>
LastModifiedTime	<input type="text" value="LastModifiedTime"/>	7	<input checked="" type="checkbox"/>
LastModifiedUser	<input type="text" value="LastModifiedUser"/>	8	<input checked="" type="checkbox"/>
RequestedTime	<input type="text" value="RequestedTime"/>	9	<input checked="" type="checkbox"/>